

# Aspiring Clubs Programme 2012

## Application Pack

[www.sportnottinghamshire.co.uk](http://www.sportnottinghamshire.co.uk)



## Dear Club Committee

The Nottinghamshire Club Development Group are looking to identify the most forward thinking clubs across our County for inclusion in the Aspiring Clubs Programme 2012. The programme is designed to help you to do what you want to do, even better!

The programme has applied for Inspire Mark, which is the quality mark awarded by the London Organising Committee of the Olympic and Paralympic Games (LOCOG) to projects inspired by the London 2012.

## Introduction

The aim of the programme is to develop a number of identified clubs that wish to become stronger clubs of the future.

Successful clubs will be supported over a 12-18 month period to develop structures, business planning and knowledge, to help safeguard the future of the club. There is a core programme of training, plus an individually designed package of support for each club.

Clubs will be expected to have at least three committee members actively involved, as it is designed to be a whole club project. To complement learning, the programme will also have a practical element of workshops and sessions every 6-10 weeks.

Clubs must be committed to attending the different elements of the programme, including workshops, which will generally run in the evening. There will be sufficient prior notice of these, which will be discussed at the introduction evening.

Clubs will also work with their sports development officers to apply the learning to the development of the respective club.

## Eligibility Criteria

To be included in the programme clubs must meet certain criteria:

- Clubs will be based in Nottingham or Nottinghamshire.
- Clubs will be required to have Clubmark / NGB accreditation or be actively working towards it. Clubs will be expected to achieve and/or maintain accreditation for the duration of the programme and beyond.
- Demonstrate a long-term commitment to the development of the club.
- Have at least three committee/board members actively involved and supportive of the programme.
- The local authority sports development officer and national governing body officer should be aware of the application. They both have an important role in supporting the clubs on the programme.

Where a sports development officer is not able to commit to supporting a club, the panel will decide if the club can be accepted onto the programme.

## Opportunities on the programme include:

- Club needs analysis and development of an individualised action plan.
- Access to nationally recognised providers to deliver high quality training workshops such as:
  - Club legal status; advantages and implications
  - ▲ Accounts and tax
  - ▲ Employing coaches and implications
  - ▲ Key liabilities and insurance responsibilities
  - ▲ How to ensure you are an accessible and welcoming club
  - ▲ Club structures/club management
  - ▲ Reducing energy bills
  - ▲ Growing your club membership and income
  - ▲ Social media training.
- Networking and good practice sharing opportunities and ideas between clubs.
- One to one support.
- Ongoing support and advice from the County Club Development Group.
- Assistance with funding applications and projects.

## Selection Procedure

### Application form and sports development officer endorsement

Applicants will be asked to complete the application form and discuss the project with a sports development officer (local authority and/or national governing body) before submission.

### Panel assessment

Applications will be reviewed by a panel comprising of members from the Nottinghamshire Club Development Group, who will assess applications based on the information provided.

### Shortlist and Introduction evening

Short listed clubs will be invited to an introduction evening, along with sports development officers. The evening will involve discussing and developing the clubs plans, plus an introduction to the programme. Successful clubs will then be notified. The decision of the panel is final and appropriate feedback will be sent to all applicants.

## Timeline for applications

- 16<sup>th</sup> November 2011 - Aspiring Clubs Programme 2012 open for applications.
- 19<sup>th</sup> December 2011 - Closing date for applications.
- 23<sup>rd</sup> January 2012- All clubs notified of decisions.
- w/c 6<sup>th</sup> February 2012 - Introduction evening and workshop.
- February- December 2012 - Workshops and ongoing support.

## How to Apply

Applicants are invited to complete the enclosed application form. Closing date for applications is: **12 noon, Monday 19<sup>th</sup> December 2011**

Please return completed applications to:

**Anna Quick**  
**Nottinghamshire Club Development Group**  
**Nottinghamshire County Council**  
**Thoroton Road**  
**West Bridgford**  
**Nottingham NG2 5FT**

**Or email completed forms to [anna.quick@nottscc.gov.uk](mailto:anna.quick@nottscc.gov.uk)**

Following an offer, clubs must commit to the 12 month programme by signing an agreement provided by the Nottinghamshire Club Development Group. This will mean a commitment from at least two of the three named people to attend, where possible, all training related to this programme.

**The Club Development Group will do all they can to fully support clubs. However, a certain level of commitment is required from the club, and the group reserve the right to withdraw their place on the programme if the club fails to attend appropriate agreed sessions, without good reason. The group will have considered many clubs prior to selection and therefore it is important that those selected engage fully. Every club will undertake a six monthly review and will be consulted fully should any issues arise.**

If you have any questions or require any further information please contact Anna Quick on 0115 9772218 or email [anna.quick@nottscc.gov.uk](mailto:anna.quick@nottscc.gov.uk)

## SPORTS DEVELOPMENT OFFICER CONTACTS

Your application should be discussed with at least one of these officers, preferably two- your local authority officer and your national governing body officer.

### Local authority sports development officers in your area:

#### Ashfield

Carol Hallam            01623 457410            [c.hallam@ashfield-dc.gov.uk](mailto:c.hallam@ashfield-dc.gov.uk)

#### Broxtowe

Anna Smith-Claire    01777 770100            [anna.smith-clare@broxtowe.gov.uk](mailto:anna.smith-clare@broxtowe.gov.uk)

#### Bassetlaw

Brett Frost            01909 534142            [brett.frost@bassetlaw.gov.uk](mailto:brett.frost@bassetlaw.gov.uk)

#### Gedling

John Sturgess        0115 9013704            [john.sturgess@gedling.gov.uk](mailto:john.sturgess@gedling.gov.uk)

#### Mansfield

Martin Cook           01623 463026            [mcook@mansfield.gov.uk](mailto:mcook@mansfield.gov.uk)

#### Newark and Sherwood

Holly Powell         01636 655291            [holly.powell@nsdc.info](mailto:holly.powell@nsdc.info)

#### Nottingham City

Glynn Dignum        0115 9152771            [glynn.dignum@nottinghamcity.gov.uk](mailto:glynn.dignum@nottinghamcity.gov.uk)

#### Rushcliffe

Amy Carter            07772 033043            [acarter@rushcliffe.gov.uk](mailto:acarter@rushcliffe.gov.uk)

## National Governing Body sports development officers in your sport:

### Angling

James Roche 07791 786 251 [James.Roche@Anglingdevelopmentboard.org.uk](mailto:James.Roche@Anglingdevelopmentboard.org.uk)

### Archery

Arran Coggan 07525 233 592 [arran.coggan@archerygb.org](mailto:arran.coggan@archerygb.org)

### Athletics

Rachel Clerck 07739 512 207 [rachel.clerck@nottsc.gov.uk](mailto:rachel.clerck@nottsc.gov.uk)

Stephen Moore 07920 078548 [smoore@englandathletics.org](mailto:smoore@englandathletics.org)

### Badminton

Rod Tyler 07725 413 551 [rodt Tyler@badmintonengland.co.uk](mailto:rodt Tyler@badmintonengland.co.uk)

### Baseball/Softball

Peter Evans 07855 957 924 [peter.evans@bsukmail.com](mailto:peter.evans@bsukmail.com)

### Basketball

Jim Smith 0115 977 2273 [jim.smith@nottsc.gov.uk](mailto:jim.smith@nottsc.gov.uk)

### Boccia

Lucy Hall 0115 967 8455 [lhall@bocciaengland.org.uk](mailto:lhall@bocciaengland.org.uk)

### Bowls

Paul Humphreys [paulhumphreys@bowlsdevelopmentalliance.com](mailto:paulhumphreys@bowlsdevelopmentalliance.com)

### Boxing

Matthew Williams 07515 333 032 [matthew.williams@abae.co.uk](mailto:matthew.williams@abae.co.uk)

### Canoeing

Stuart Briggs 07718 982 091 [stuart.briggs@bcu.org.uk](mailto:stuart.briggs@bcu.org.uk)

### Cricket

Keith Tongue 0115 982 3000 [keith.tongue@nottsc.co.uk](mailto:keith.tongue@nottsc.co.uk)

### Cycling

Sarah Williams 0115 977 2986 [sarah.williams@nottsc.gov.uk](mailto:sarah.williams@nottsc.gov.uk)

Anthony Gill 07940 738 365 [AnthonyGill@britishcycling.org.uk](mailto:AnthonyGill@britishcycling.org.uk)

### Equestrian

Gill Barham 07818 252 244 [gillb@bef.co.uk](mailto:gillb@bef.co.uk)

**Fencing**

Norman Randall                      07771 781 976                      [norman@englandfencing.org.uk](mailto:norman@englandfencing.org.uk)

**Football**

Craig Lee                              0115 9837 414                      [craig.lee@nottinghamshirefa.com](mailto:craig.lee@nottinghamshirefa.com)

**Goalball**

0114 257 2060                      [enquiries@goalballuk.com](mailto:enquiries@goalballuk.com)

**Golf**

Matthew Bloor                      07766 757 372                      [matthew.bloor@nottscc.gov.uk](mailto:matthew.bloor@nottscc.gov.uk)

Richard Brown                      07803 661 890                      [rbrown@englishgolfunion.org](mailto:rbrown@englishgolfunion.org)

**Gymnastics**

Rachel Clerck                      07739 512 207                      [rachel.clerck@nottscc.gov.uk](mailto:rachel.clerck@nottscc.gov.uk)

Tom Hickson                      07739 512 182                      [thomas.hickson@british-gymnastics.org](mailto:thomas.hickson@british-gymnastics.org)

**Handball**

John Thomason                      07530 946 763                      [john.thomason@englandhandball.com](mailto:john.thomason@englandhandball.com)

**Hockey**

Amy Carter                            07772 033043                      [ACarter@rushcliffe.gov.uk](mailto:ACarter@rushcliffe.gov.uk)

Simon Dowdy                      07718 980 507                      [Simon.Dowdy@englandhockey.org](mailto:Simon.Dowdy@englandhockey.org)

**Judo**

Amy Carter                            07772 033043                      [ACarter@rushcliffe.gov.uk](mailto:ACarter@rushcliffe.gov.uk)

Terri Ann Elliott                      07794 393655                      [telliott@britishjudo.org.uk](mailto:telliott@britishjudo.org.uk)

**Lacrosse**

Alan Holdsworth                      07770 856 029                      [a.holdsworth@englishlacrosse.co.uk](mailto:a.holdsworth@englishlacrosse.co.uk)

**Netball**

Anne Henderson                      01509 226 753                      [Anne.Henderson@englandnetball.co.uk](mailto:Anne.Henderson@englandnetball.co.uk)

**Rounders**

Dan Newton                          0114 248 0357                      [Dan.Newton@roundersengland.co.uk](mailto:Dan.Newton@roundersengland.co.uk)

**Orienteering**

Natalie Shaw                      07891 091 662                      [nshaw@britishorienteering.org.uk](mailto:nshaw@britishorienteering.org.uk)

Pauline Olivant                      0115 987 2083                      [p.olivant@btinternet.com](mailto:p.olivant@btinternet.com)

## Rowing

Jeff Elms 07818 576 139 [Jeff.elms@britishrowing.org](mailto:Jeff.elms@britishrowing.org)

## Rugby League

David Butler 07595 520 174 [david.butler@rfl.uk.com](mailto:david.butler@rfl.uk.com)

Martyn Rothwell 07795 840 088 [martyn.rothwell@rfl.uk.com](mailto:martyn.rothwell@rfl.uk.com)

## Rugby Union

Pete Shaw 07734 070 674 [Peteshaw@rfu.com](mailto:Peteshaw@rfu.com)

## Squash & Racketball

John Davis 07970826 734 [john.davis@englandsquashandracketball.com](mailto:john.davis@englandsquashandracketball.com)

Julie Clark [julie.clark@englandsquashandracketball.com](mailto:julie.clark@englandsquashandracketball.com)

## Swimming

Sarah Williams 0115 977 2986 [sarah.williams@nottsc.gov.uk](mailto:sarah.williams@nottsc.gov.uk)

Alex Haines 01509 618 692 [alex.haines@swimming.org](mailto:alex.haines@swimming.org)

## Table Tennis

Carolynn Ryan 07980 000 439 [carolynn.ryan@etta.co.uk](mailto:carolynn.ryan@etta.co.uk)

## Taekwondo

Adrian Tranter [adrian.tranter@btcb.org](mailto:adrian.tranter@btcb.org)

## Tennis

Andy McFeeters 07958 234 249 [andy.mcfeeters@lta.org.uk](mailto:andy.mcfeeters@lta.org.uk)

## Triathlon

Sarah Williams 0115 977 2986 [sarah.williams@nottsc.gov.uk](mailto:sarah.williams@nottsc.gov.uk)

Rebecca Rowley 01509 226 161 [rebeccarowley@britishtriathlon.org](mailto:rebeccarowley@britishtriathlon.org)

## Volleyball

Kate Rothery 07808 763236 [k.rothery@volleyballengland.org](mailto:k.rothery@volleyballengland.org)

## Yachting

Sarah Cartwright 07812 997 295 [Sarah.Cartwright@rya.org.uk](mailto:Sarah.Cartwright@rya.org.uk)

## Other

If your sport is not mentioned, please contact Anna Quick, Club Development Officer on 0115 9772218 who will help find you a contact at your governing body, should you not already have one.